



# Liberty Lake Community Theatre

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## Liberty Lake Community Theater Meeting

May 19, 2010

**Attendees:** Tracy Cavanagh, Jennifer Ophardt, Kevin Keucken, Matt Ophardt

**Agenda:**

- Status of events = auditions, summer camp
- Upcoming events
- Physical Plant update
- Status of Budget/ bank account
- Status of plays
- Membership status
- Fundraising

**Notes:**

- Events
  - Vocal expressions – nothing new to report.
  - Farmer's Market event has been scheduled for July 31<sup>st</sup>. Vocal expressions will put something on during the Market.
  - Liberty Lake days – scheduled for July 31 and planned by the city. Vendors in the park with carnival games, etc. Purpose is to promote businesses in the area. We were offered a free permit. Still planning to staff both events.
  - Ideas for famer's market and Liberty Lake Days
    - Flat with faces cut out
    - Sell ice cream
    - Rent a cotton candy machine
    - Improv
  - Improv event – 6 people are now in the group. They are having a ton of fun and it seems to be a success. The director says that they are ready to do a performance already! We need a musician volunteer. We are thinking a Friday night. Kevin will choose a night. We will advertise in The Splash. Tickets will be free for the first performance.
  - Burger Town – Jennifer will be the director and Michelle Mitchell has agreed to be the Musical Director.
- Physical Plant update
  - The stage has been reinforced.
  - Sound and light table has been built
  - INVESTIGATE – is it possible to do a rent to own for lights? What is the cost of a sound board? Kevin will investigate and report back.
  - The funds raised by Vocal Expressions is intended for lighting equipment
- Status of budget/bank account
  - \$2835.52 in the bank account
  - \$185 in new memberships, dvds and donations
  - \$600 is the budget for SO which includes lights (lights estimated to be \$250)
- Status of plays
  - SO performance July 22-24



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- Auditions for BurgerTown August 26,28 – a musical – Jennifer Ophardt is director.
- Performance for BurgerTown October 28-30
- Auditions for Christmas play Nov 4,6
- Christmas performance December 16-18
- We are opting not to do a performance in the park but instead a preview of our fundraising event prior to a movie that is consistent with our approved content.
- Membership Status
  - + 17 more from this week. Database has been updated.
  - Membership dues have been reduced to \$10 and \$15.
- Fundraising
  - Jennifer will provide Diana with the list of all Liberty Lake businesses and our letter head. Diana would like to head up a letter campaign. Follow up with personal visit or phone call.
  - Diana will look at getting shirts as promotional items that we could sell at Farmers Market and Liberty Lake Days. At the same time we may also get shirts for the BOD.
  - Diana is looking into getting grants.